



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
June 28, 2006

Commissioners: Charlie Menard, Chairman (absent)
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwen Borden

Others in Attendance: Fred Terra, Dick Griffith, Ed Duncan, Ted Paull,
Charlie Pickett, Jim Maddigan

Meeting called to order at 7:00 p.m. by Vice-Chairman Maryan Nowak.

Airport Engineers Edwards & Kelcey, Projects Update – Maryan reported that Ned is not in attendance this evening but submitted a report. Maryan read the status report on airport projects for all in attendance. (Refer to Attachment A for specific report). There were no questions, comments or concerns on any of the projects from anyone in attendance.

Minutes 5/31/06 – Bob: motion to accept as submitted. Carolyn: second. All in favor, unanimous. So voted.

Treasurers' Report – Ed reported **Income of \$181,980.97** and **Expenses of \$7,168.64** for a **Positive Monthly Cash Flow of \$181,812.33**. Ed noted that \$169,772.00 of the income received was from MAC for their share of the apron expansion project. **Bob: motion to accept report and authorized Ed to submit bills for payment. Carolyn: second. All in favor, unanimous. So voted.**

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – Dan presented the fuel survey and reported that the price of fuel will be adjusted to \$4.30/gallon on house accounts, \$4.17 for cash discount effective June 30.
2. **Airport Users' Forum** – the next meeting will be July 20th.
3. **Field Day** – Dan stated that he'd like to thank everyone who participated. The event was a big success. Thank you notes have been sent out. The weather was the best we've had all spring.
4. **MAMA on the Hill Day** – E&K rep Ned Dawes, Dan, Carolyn and Bob attended the event and it was a very good time.
5. **MAC Meeting 6/21/06** – monies were appropriated for the grants for signs in the amount of \$5,000.00.
6. **Apron Construction Project** – is ongoing. Phase I gets underway tomorrow and barriers are up. A NOTAM has been issued effective Thursday June 29, at 7:00 a.m. until further notice, portions of the parallel taxiway will be closed during reconstruction of the apron and tie down area. Back taxiing on runway 12/30 will be required during construction period. Dan to ask Ned if signage is needed to direct pilots through construction phases.
7. **Airport Inspection June 27** – by Dick Bunker of MAC. The Annual inspection for MAC and a 5010 inspection for the FAA were completed. We will receive a report and will respond to any deficiencies.

Joe spoke with regard to a notice from Ned Dawes on a proposed rule making from FAA for potential expansion to Part 77 surfaces. It is important that we contact the FAA opposing the expansion of Part 77 surfaces. Joe will draft a letter for the commission.

Bob asked Dan if we have an extra windsock? Dan will check.

Old Business

1. **Westcoat Drive Signs – &**
2. **Airport Building Signs – Dan reported that the signs will be ready soon. Dig safe has been contacted to locate any underground utilities.**

New Business

- 1 & 2. **Review of Fuel Discount Programs – Dan reported that the programs are working well, and that not everyone is taking advantage of it and recommends continuing the program for another 6 months. Bob: to continue the fuel discount program for 6 months as is. Carolyn: second. All in favor, unanimous. So voted.**
3. **Election of Officers – Bob: motions that officers remain as is for another year. Carolyn: second. All in favor, unanimous. So voted.**

Carolyn asks that when we continue discussion on electrical tie down, that we also discuss transient visitors and collection of fees from them.

Next meeting July 26, 2006 at 7:00 p.m.

Bob: motions to adjourn at 7:40 p.m.. Carolyn: second. All in favor, unanimous. So voted.

Project Status

Taunton Airport Commission Meeting

June 28, 2006

Edwards and Kelcey's Update

1. Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, and Install Seven Obstruction Lights

- a. Contracts between Taunton Airport Commission and Bay State Piping have been completed.
- b. The Pre-Construction Conference was held on June 1st.
- c. Construction started on Monday, June 26th.

2. Airport Capital Improvement Program

Still waiting for official confirmation from the FAA as to the final version of Taunton's CIP they have carried in their planning documents.

3. Massachusetts Airport Management Association (MAMA) – "On the Hill Day"

EK attended the June 7th MAMA "On the Hill Day" along with two members of the Airport Commission and the Airport Manager. One item that came out of the lunch presentation was EOT's proposed program for five GA airports to be the test site of a security system using CCTV cameras. EK e-mailed MAC asking if TAN would qualify as one of the test airports. Based on June 27th e-mail from MAC, the five airports (Worcester, Plymouth, Beverly, Mansfield, and Spencer) have already been selected for this program. MAC confirmed they have TAN's pre-application on file for the proposed installation of a CCTV system.

4. Replacement of the Existing Fuel Farm Pumping Cabinet

A meeting was held on June 22nd to review the existing cabinet and discuss the requested features of the new cabinet. Expect to be issuing preliminary design documents in early July.

5. Installation of Airport Directional Guidance Signs

EK assisted with the preparation of the MAC Pre-Application and Grant Application for the Airport Commission to receive financial assistance (80% funding) for the purchase and installation of the proposed directional signage around the airport. The project was voted upon during MAC's June 21st meeting.